

VACANCY ANNOUNCEMENT:

Research Manager – Children and Youth Pillar

We are seeking an experienced and professional Research Manager (RM) to join its Children and Youth pillar for a full-time position based in our Tunis office. Samuel Hall's Children and Youth Pillar covers a wide range of topics related to children and youth, including child protection, education, child labour, youth employment, social protection, gender, M&E, migration and more.

The Research Manager holds the overall responsibility for research projects, and is responsible for producing high-quality research plans, methodologies, tools, and deliverables/outputs for a given project. Their role is essential to maintaining Samuel Hall research standards - from conceptualisation to delivery - on key priority themes for the pillar. The Research Manager sets the vision for the project with the Director of Research, and then ensures it is communicated at all levels. Depending on their level of seniority, the Research Manager will manage between three and five projects simultaneously and be increasingly involved in research aspects. There is a strong potential for domestic, regional, and international travel. Applicants must have their Masters or Doctoral degree.

Who We Are

Our research connects the voices of communities to changemakers for more inclusive societies. Samuel Hall is a social enterprise that conducts research, evaluates programmes and designs policies in contexts of migration and displacement. Our approach is ethical, academically rigorous, and based on first-hand experience of complex and fragile settings. With offices in Afghanistan, Germany, Kenya, Tunisia and the United Arab Emirates, we are based in the regions we study.

We have over ten years' experience in 70+ countries and have become a trusted partner and leading voice in the field of migration and displacement research, working with governments, donors, multilateral organisations and NGOs, as well public and private sector entities. It's an exciting time for Samuel Hall – we were recently selected by Stanford University as one of the Global South's high-potential, fast-growth social enterprises. For more information, please visit www.samuelhall.org.

WORK ENVIRONMENT: We work in a fast-paced, demanding, and challenging environment – you will be expected to grow with us and carve out your own spot in the team. We look for proactive, creative individuals who find opportunities to make their mark and identify solutions to problems. We look for strong leaders and reliable team-players who can add value from the very start, expand our knowledge and help us to maximise our social impact.

Tasks & Responsibilities

Objective 1 - Research Management and Coordination

- Setting the vision of the project with the Director of Research
- Guide the project teams to understand and implement the vision for the research
- Report to the Director of Research on a bi-weekly basis in writing (Monday / Thursday)
- Hold weekly coordination and staffing meetings with other RMs
- Make recruitment decisions for each project - high level project staffing
- Maintain a pool of external consultants, researchers, partners on specific thematic issues
- Manage and train project team members
- Focus on specific thematic area of research and develops said in-house expertise
- Review Research Planning Team (RPT) content ahead of time and participation in RPT meetings

Objective 2 - Client Management and Communications

- Responsible for addressing major client requests, ensures smooth research project launch and intervenes at critical times and on critical issues such as methods, research content etc
- Lead on timely approval of research deliverables by clients
- Responsible for all internal and external communications on the project
- Maintain select relationships in key organisations

Objective 3 - Research

- Lead on methodology and tool design as per industry, academic, SH standards
- Spearhead on analysis and report writing
- Lead on visualisation and presentation
- Review and evaluation of data quality
- Contribute to dissemination strategies and activities as agreed with the Director of Research / Development Unit

Opportunities for Growth

Working at Samuel Hall means that you are contributing to ground-breaking, innovative, and rigorous work that bridges research, implementation and policy. Most of our training happens on the job, but as part of our investment in learning and development, everyone is encouraged to apply for up to five days of paid professional development leave and financial resources to enable them to acquire new skills and knowledge.

Vacancy Requirements

Required

- A Master's degree in International development, economics, anthropology, political science, statistics, education, law, engineering, other social sciences
- A minimum of 6 years of relevant experience of research in the migration and displacement field
- Proven expertise child- and youth-related research and desire for a strong role in strengthening the pillar's thematic knowledge
- Past experience specific to the East and Horn of Africa, Central/South Asia, and/or the Middle East and North Africa
- Proven experience in writing research papers, consultancy reports, evaluation assignments and policy briefs
- Proven experience in project management and leading teams
- Proven expertise in quantitative and qualitative data analysis and tools (for example, R, SPSS, NVIVO)
- Knowledge of key institutional frameworks and stakeholders
- Strong presentation skills and ability to build professional relationships
- Excellent verbal and written skills in English
- Keen attention to detail
- Ability to be patient and to work well within a global team
- Ability to cope well under pressure, occasionally work irregular hours and meet tight deadlines

Desirable

- A PhD degree in a relevant field
- Published articles/papers (peer-reviewed)
- French, Arabic, Dari, Pashto and/or additional languages

Location	Tunis
Position	Research Manager, Children and Youth Pillar
Contract duration	24 months, renewable, with a trial period
Vacancy closure	Open until filled
Email for submission	careers@samuelhall.org
How to apply	All applicants should send their cover letter and CV in separate PDF files; each labelled: "CL/CV – Full name of Applicant" with the email subject line clearly expressed: "Name – Research Manager – Children and Youth Pillar" Three samples of relevant work and three references should also be included. Please provide current or previous salary information.
Samuel Hall is an equal opportunities employer. Applicants who do not follow the required format will not be considered. Only selected applicants will be notified, and interviews are conducted on a rolling basis.	