

Latin America and the Caribbean Consultant Terms of Reference SheDecides Support Unit

Applications must address all of the requirements of the Terms of Reference and include all of the information/documents requested in Section 7.

<p>1. Background</p>	<p><u>Overview of SheDecides</u> SheDecides is an independent global political movement driving change, fuelled by actions in communities, with young people at its heart. The movement was born in January 2017 and has fast evolved over the last 4 years. The SheDecides Support Unit (SDSU) serves as hub to the global SheDecides movement, under the governance of the Guiding Group of SheDecides Champions, and it is hosted by the London office of IPPF.</p> <p><u>Overview of the engagement</u> A consultant committed to movement building, organizing and Her Right to Decide about Her Body, is required for an initial 6 months (with potential for extension) to support SheDecides activists, organizers and champions in Latin America and the Caribbean (LAC). All regional support roles also lead 1 cross regional (global) initiative.</p> <p><u>Key stakeholders</u></p> <ul style="list-style-type: none"> • SheDecides Support Unit Staff • SheDecides Champions • SheDecides Organizers including 25x25 young leaders • SheDecides Activists • SheDecides Friends
<p>2. Purpose</p>	<p>To support SheDecides activists, organizers and champions in Latin America and the Caribbean. All regional support roles also lead 1 cross regional (global) initiative.</p> <ul style="list-style-type: none"> • Support the Movement to organize, stand up and speak out in the region. • Promote the growth of the regional network of SheDecides activists, organizers and champions. • Facilitate meaningful youth engagement, and strong political action at the local and regional level. • Identify opportunities for SheDecides Champions, 25x25 young leaders, organizers and activists. • Design and support meaningful impact in global initiatives (SheDecides Day, SheDecides Open Houses, international high-level events, global campaigns). • Develop and sustain strategic relationships, strengthening SheDecides by deepening key alliances and forging stronger links with regional sister movements.

3. Roles and responsibilities

- Monitor and communicate political context and policy priorities in the region to the Movement Catalyst to feed into global strategy design.
- Manage regional communication and collaboration with and between SheDecides champions, organizers, activists and partners as needed.
- Collaborate with the Communications Advisor and others to ensure the voices of movements are amplified through SheDecides communication products and channels.
- Act as a focal point on Latin America and the Caribbean to the Support Unit, sharing knowledge, developments and priorities as needed to ensure alignment.
- Contribute to planning, review and reporting on SDSU workplans.
- Ensure that SheDecides is visible and actively engaged in actions that will advance global and local movement building, and related activities by SheDecides champions.
- Guarantee timely access to funds by movements in the region.

Consultant's specific roles and responsibilities:

- Develop a detailed **map of Sister Movements** in Latin America and the Caribbean and potential avenues of collaboration between them and SheDecides.
- Develop a **map of feminist sexual rights collectives** that may find in SheDecides an exciting global space to develop their organizing and movement building and join in collective global action.
- Fine tune **value addition of SheDecides to the region**: what makes the movement unique while a vibrant actor in sisterhood and solidarity with the sexual rights ecosystem in the region?
- Design and facilitate **2 online regional meetups**.
- **Onboard SheDecides collectives** to Organizing 4 Her Right to Decide.
- **Provide tailored support to SheDecides collectives in Latin America**, developing their steps towards monthly global checkpoints, with special focus where the Movement has greater reach: Argentina, Brazil, El Salvador, Dominican Republic, Honduras, and Mexico.
- Support SheDecides collectives to swiftly access **Spark Grants** in Latin America and the Caribbean.
- Provide support to **25x25s** in Latin America and the Caribbean.
- Provide support to **champions** in Latin America and the Caribbean.
- **Connect** activists, organizers and champions in Latin America and the Caribbean with their SheDecides peers around the world.
- Act as **focal point for the SDSU Comms Advisor on Latin America and the Caribbean**: centralizing comms requests from the Movement in the region, identifying spokespeople within the movement, gathering content, reviewing regional adequacy of content and materials.
- Act as **focal point for SDSU Policy Advisor on Latin America and the Caribbean**: centralizing policy support requests from the Movement in the region.

4. Timeline	<p><u>Commencement date.</u></p> <ul style="list-style-type: none"> 14 June 2021 <p><u>Anticipated completion date.</u></p> <ul style="list-style-type: none"> 10 December 2021 with the possibility of extension. <p><u>Factors that may affect completion date:</u> Decisions taken by the SheDecides Support Unit.</p>
5. Milestones and deliverables	<ul style="list-style-type: none"> 1 detailed work plan, submitted 15 days from the start [June 2021] 1 Map of Sister Movement in the Region [July 2021] 1 Map of Collectives from the Region that may find value in SheDecides [July 2021] 1 Workshop to kick off the new phase of SDSU support in Latin America [July 2021] Weekly/Biweekly sessions to support at least 8 in country collectives. 1 clear organizing statement per collective per country (currently at least 8 leadership teams building their organizing sentences) including clear movement building tactics to be supported through Spark Grants [August 2021] – <i>structure of organizing statement to be provided by the SDSU.</i> 2 Regional Online Meetups [by Nov 2021] 1 final report [December 2021] including: <ol style="list-style-type: none"> Status of each collective in country (Organizers/Local Movements) Status of each 25x25 in country. Status of each Champion in Country Actions taken per country. Next steps per country, 25x25, Champion Clearly place each collective within the SheDecides engagement curve (activists, organizers, champions and level of cohesion, commitment and engagement). Organizing statement for each collective Recommendations for the SheDecides Support Unit including opportunities for the Movement in the Region, value addition of SheDecides in the region and next steps for movement support in the region. 1 updated database of SheDecides Latin America. [by Nov 2021] 1 updated LAC indicators set in accordance with SheDecides MEL framework (a lean and simple mix methods MEL framework to which the consultant will input regional data). [by Nov 2021] 1 updated media resources folder (photos and videos of SheDecides activity in the region). [by Nov 2021]
6. Contractor requirements	<p><u>Language</u></p> <ul style="list-style-type: none"> Spanish (Native speaker) English (Working level proficiency) Portuguese (valued) <p><u>Professional qualifications:</u></p> <ul style="list-style-type: none"> Bachelor's degree, proffered in a relevant field (international development/government/politics/gender/sociology/international development). MSc degree valued. Certifications in Organizing are highly valued (for example Leadership, Organizing and Action).

Experience required:

- Proven experience in movement building and organizing.
- Positive attitude to working with diverse groups and appreciative of the contribution's others can make.
- Excellent interpersonal and communication skills, and ability to work effectively and credibly with young people and people from diverse backgrounds and countries. Experience and commitment to advancing gender equality and sexual and reproductive health and rights (SRHR).
- Excellent knowledge of social change, movement theory and organizing.
- Experience designing succinct, well-presented and compelling documentation.
- Demonstrable experience leading teams/organisations through similar processes.
- We value knowledge of key regional frameworks, processes and institutions (e.g. Montevideo Consensus, CEPAL, Convención de Belém do Pará, etc)

Skills:

- Project/Programme Management.
- Excellent time management and organizational skills.
- Excellent ability to manage conflicting requests while supporting people in identifying the purpose of required support.
- Strong knowledge and experience in movement building and organizing.
- Strong facilitation skills for diverse teams and in online settings.
- Familiarity with online collaboration tools (mural, miro, slack, drive)
- Strong verbal, written and interpersonal skills.
- Build and maintain positive purposeful relationships.
- Take collective responsibility for safeguarding in all aspects of SheDecides work.

7. How to apply

To apply, please submit the following:

1. **2 pager proposal** of how you would approach this role including a timeline.
2. **CV** including relevant experience
3. **References** for past clients for whom you have carried out similar work – including contact details.
4. Consultancy **fees**.

Please submit your application:

- BY: **Monday 7 June, 5pm BST (UK time).**
- SUBJECT: **"LAC Support 2021"**
- TO: mariana@shedecides.com (Mariana Brandeburgo, SheDecides Movement Catalyst)

Application Timeline 2021

- **24-May:** consultancy call opens
- **7-June:** application deadline
- **8-June:** 3 shortlisted candidates are invited for an interview.

- **10-June:** Interview in English and Spanish with Movement Catalyst and Champion's Advisor.
- **Week of 14-June:** commencement of contract.
- **10-December:** Finalization of contract and assessment for extension.

Thank you for your interest!

www.shedecides.com