

Job Title: Head of Unit, Migration

September 2021

Background information

Founded in 1983, the Red Cross EU Office is a membership office representing the 27 National Red Cross Societies in the EU, the British Red Cross, the Norwegian Red Cross, the Icelandic Red Cross and the International Federation of Red Cross and Red Crescent Societies (IFRC)..

The Red Cross EU Office helps to coordinate relations between its member organisations and EU decision-makers and stakeholders, sharing their extensive expertise in supporting vulnerable people and communities within and outside the EU. Based on our members' practical insights and technical experience, we promote the dignity and wellbeing of vulnerable people by facilitating and voicing common positions and recommendations towards the EU and Member States. We also monitor European developments that could impact the implementation of our members' work, as well as supporting them to prepare joint proposals to access EU funding.

For more information, please visit <https://redcross.eu/>. You can also connect with us via [Facebook](#), [Twitter](#), and [LinkedIn](#)

Job purpose

The head of the migration unit leads strategic and operational engagement with EU institutions and partners in the area of migration on behalf of members, with the overall aim of strengthening RC influence and increasing resource mobilisation. He or she provides guidance and support to the Red Cross EU office and its members with a special focus on the EU legislation relating to migration. S/he leads EU asylum and migration policy analysis, advocacy and support for operational activities of members in the field of migration.

Key responsibilities

The Head of the migration unit is responsible for fulfilling the following tasks for the Red Cross Member Societies of the Red Cross EU Office in accordance with the Red Cross EU office strategy 2022-2029:

Heighten Red Cross influence on EU policy, legislation and practice

- Analyse developments regarding EU legislation and/or policies in migration-related fields, including the Common European Asylum System, borders, Integration, Migration & Health, Migration & Development, Irregular Migrants, migration cooperation with third countries, Restoring Family Links, Family Reunification, Trafficking in Human Beings, Resettlement
- Lead the humanitarian diplomacy activities on migration of the IFRC and member National Societies before EU institutions with a view to actively influence EU migration stakeholders, e.g. during consultation procedures, and during events and to generate an impact on EU and national decision makers.
- Develop and promote coordinated Red Cross EU Office legal or policy statements and positions during consultation procedures in cooperation with PERCO and IFRC and National Societies migration experts.
- Facilitate, coordinate and support the advocacy initiatives of the Red Cross EU National Societies on behalf of vulnerable migrants, including the development of position papers on migration issues

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Representing National Red Cross Societies in the EU, the United Kingdom, Norway and Iceland, and the IFRC.

Address

Rue de Trèves 59-61,
B-1040 Brussels
Belgium

Tel : +32 2 235 06 80

Fax : +32 2 230 54 64

info@redcross.eu

in close cooperation with the Platform for European Red Cross Cooperation on Refugees, Asylum seekers and Migrants (PERCO).

Increase EU resources for our work at home and abroad

- Explore funding opportunities for migration projects, and support members' participation in relevant call for project and funding opportunities.
- Initiate, facilitate and support partnerships and joint projects among members and other partners taking into account both EU (Institutions, Presidencies) and Red Cross EU National Societies agendas, priorities and areas of activity.
- Promote good practice examples among Red Cross EU National Societies and facilitate exchange on successful projects/ cooperation and success stories.

Serve our members on EU-related issues

- Analyse new trends and developments in the field of migration which could be relevant for the humanitarian activities of the IFRC and Red Cross EU National Societies
- Represent Red Cross EU national Societies and IFRC in platforms and fora where EU migration policy is discussed and shaped.
- Launch new initiatives in cooperation with Red Cross EU National Societies and PERCO to enable Red Cross EU National Societies to adapt or react to EU migration developments as early and quickly as possible.
- Contribute to the development of the IFRC Policy on migration and support its implementation among EUNS
- Establish and maintain relationships with key European agencies, networks and platforms, ensuring appropriate RCRC representation in their activities, dissemination of relevant information and support to appropriate partnerships
- Liaise and coordinate with the ICRC on issues of common concern and interest
- Organise meetings, conferences and seminars for the Red Cross EU office and IFRC
- Contribute to the work of other RCEU units and actively seek their input where relevant

Management & reporting

- Create and develop the annual work plan of the migration unit fully aligned with the overall strategic aims and objectives of the office, in consultation with members and relevant stakeholders
- Supervise and manage staff in the unit within the framework of the office systems and requirements.
- Provide regular reports on progress, including monthly reports.
- Input the Red Cross EU office annual and monthly reports, newsletters and other publications

Candidate profile

Education

- University degree.
- Orientation or experience on European and/or International Law and/or the policies and legal frameworks of migration and asylum is an asset.

Experience

- A minimum of 3 years professional experience in an advocacy position/e.g. writing position papers and recommendations
- Strong advocacy and humanitarian diplomacy skills
- Working experience in the field of migration with an RC/RC National Society or with another humanitarian organisation and knowledge about RC activities is an asset

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- A minimum of two years working as part of a membership organisation
- Experience of EU process and working mechanisms
- Experience in building and maintaining relationships with external partners.
- Demonstrable experience of successfully leading and managing a team

Skills

- Knowledge of EU legislative and policy making processes in the field of migration
- Knowledge of civil society activities on migration in national and/or EU context
- Excellent skills in analytical and strategic thinking; policy development
- Good inter-personal and communication skills, ability and willingness to work in a team
- Strong skills in use of computer, in particular online research and publishing
- Applicants with a migratory background are specifically invited to apply for this position

Languages

- Excellent written and verbal English language skills
- Good command of another EU language (French, Spanish or German) or other languages is an asset

Terms and Conditions

- Permanent contract, subject to Belgian Social Legislation.
- Based in Brussels, Belgium, with occasional travel within Europe.
- Full time position of 38 hours per week.
- The monthly gross salary ranges between EUR 4,000 and EUR 4,900, depending on experience. In addition, we offer 9 RCEU Office holidays, pension scheme, health insurance, meal vouchers, work-related public transport costs.

Application procedure

Please send your CV (max. two pages) and a cover letter (max. one page) in English to HR@redcross.eu by midnight CET on Sunday 19 September 2021. Applications received for the same position (opening during June 2021) are already being processed. Therefore, those applications should not be resent. Thanks for your understanding.

Please mention “ HoU, Migration” in the email subject and include first your name and then the job title in the file names.

Applications received after the deadline will not be considered. Only shortlisted candidates will be contacted for an interview. Prospective candidates may also be asked to carry out a written assignment in English as part of the selection procedure.

If you do not hear back from us by Monday 4 October 2021, unfortunately your application has not been selected.

The starting date will be discussed with the selected candidate.